

Dear Columbine Lake Homeowners:

This email blast is being sent to all CLCC homeowners but is specifically targeted to those who rent their properties as a Short-Term Rental (STR). As was communicated on November 20, 2018, new STR regulations were approved by the CLCC Board during the November board meeting. The new Article VI of the Owner's Regulations requires that every STR property be registered annually with the CLCC office on or before January 31 of every year.

As the initial registration must be completed for **ALL** STR properties before **January 31, 2019**, this email is intended to help guide STR owners through this new registration process.

The registration process can be accomplished either through the mail or by submitting the required materials in person at the office. Registration requires submission of the following:

- Completed Registration Form (attached)
- Copy of current Grand County STR Permit (sample copy attached)
- Web link and physical copy for each rental advertisement. As a reminder, the STR advertising must contain the **Required Language For Common Property Usage Restrictions**.

"Columbine Lake is a private, covenant-controlled community. Renters are not allowed to use the clubhouse, gazebo, horse pasture, OHVs or Columbine Lake."

The registration form requirement of a Host Owner's 24/7 phone number will provide the CLCC staff and/or board members direct contact with the owner who can then manage Renter/Property issues as needed.

In an attempt to clarify any questions related to this request, the STR Committee will be holding a Question and Answer session upon completion of the **Saturday, January 12, 2019** CLCC Board Meeting at the **CLCC Clubhouse**. The Q&A will start at **1:00 PM**.

Thank you all in advance for your cooperation,

Geoff

Geoffrey Schaney, CLCC Board Member
Short Term Rental Chairperson