

COLUMBINE LAKE COUNTRY CLUB, INC.
BOARD OF DIRECTORS MEETING
April 11, 2020

I. Call to Order

At 9:04 am, President Mark Woltkamp called to order the regular monthly meeting of the Columbine Lake Country Club Board of Directors. Given the State of Colorado “Stay at Home” order due to the COVID-19 pandemic, the meeting was conducted as a virtual meeting using Uber Conference. Board members virtually attending were Directors Scott Wilson, Liza Eilers, Julie McCarty, John Amerman, Geoff Schaney, Rebecca Fine, Becky Brentlinger, and John Joyce. A quorum was declared for the meeting to proceed. Staff members Dave Kaeding and Heike Wilson were also on the call. Administrator Heike reported 18 homeowners were in attendance by the teleconference platform.

President Woltkamp asked the board members if anyone had any potential conflicts of interest regarding any of the discussion topics on the Agenda. There were no conflicts of interest reported.

II. Meeting Protocols

President Woltkamp explained the protocols for the virtual meeting to ensure the meeting could be efficient and effective for the board members and all homeowners in attendance. The stated objective was to make the virtual meeting follow the format and flow of a regular board meeting as much as possible.

III. Approval of Minutes

The minutes of the March 7th, 2020 Board of Directors meeting were reviewed. Director McCarty asked for a couple of edits. A motion was made to approve the March minutes as edited by Director Schaney, seconded by Director Eilers, and was passed by all present with the exception of Director Joyce who abstained as he was not present at the March board meeting.

IV. Financial Report

Treasurer Wilson presented the financial packet for March 2020. A motion was made by Director Amerman, seconded by Director Eilers, and passed unanimously to accept the Financial Income Statement for the month of March 2020 as presented.

V. Manager's and Admin Report

See attachment A.

New Business

a. Review of proposed Annual Budget

Treasurer Wilson and the Budget Committee presented the proposed 2020/2021 annual budget. The Budget Committee recommended that the annual assessment remain flat to last year at \$875 for the year. Continued discussions will take place at the executive session related to staff salaries. Without knowing when we can have an annual meeting the board will approve the annual budget at the next board meeting then send the budget mailer to the homeowners to continue operations until the pandemic subsides.

VI. Crisis Management Communication and Issues

a. Crisis Management Communication

It is our goal to keep all the homeowners up to date on how the community is doing and any decisions being made when it is appropriate. Emails are being sent out to the homeowners and posted on the web page.

b. Crisis Management Issues

We have postponed the Annual Meeting and will possibly postpone the 4th of July event. Our main goal is to keep the community and staff safe. President Woltkamp thanked all the board members and the staff for all the hours they all have spent on conference calls while dealing with our new normal. CLCC has also decided to keep paying the clubhouse staff through the crisis while the clubhouse is closed.

VII. Members Forum

Homeowners on call included Richard Brinkley, Betty Bush, Tom Hubbard, Rena Czerwinski, Stephen Ulm, Katie Ellis, Glenn Hertzler, Gregg Piburn, John Griffin, Bill Clayton, Jon Reuter, Missi Callahan, Tony Lombard, Josh Sewell, Norman & Carrie Edson, Smitty Jost, Jana Miller, Stephen Ulm.

John Griffin - Block 10, Lot 26

Discussed wanting more information regarding the pike in the lake and CLCC plan. President Woltkamp said CLCC will not deploy fyke nets this year due to the pandemic. CLCC is also working closely with the Colorado Parks and Wildlife for solutions. CLCC is very concerned with this issue and does not take it lightly.

Glenn Hertzler - Block 8, Lot 36

Thanked everyone on the board and staff on all their hard work with our communication to the homeowners. Glenn raised the following issues.

1. Consider opening trash recycling.
2. Clarify the responsibility and process of maintaining culverts along and beneath roadways to allow proper drainage of the community.

Recycling will remain closed during these times to keep our staff safe. General Manager David discussed the culverts and what the owner's regulations state and let Glenn know he can look at his culverts.

Sherrie Pilburn - Block 5, Lot 28

Thanked everyone for the hours they have put in. Sherri said she is an essential business in the county during the summer and wanted to know if she can stay in her home this summer. President Woltkamp stated that CLCC does not have any regulations keeping anyone from their second home. We have made suggestions to keep the community safe based on Grand County Public Health recommendations and urged her to follow up with the State and County

Missi Callahan - Block 6, Lot 16

Wanted to know how many STR rentals we have this year vs. last year. Director Schaney stated we had approx. 66-67 last year and this had dropped this year to approx. 60. Proposed to the board to take a poll to see how many full-time residents CLCC has and wanted to let everyone know what a great job they are doing and to stay healthy. Administrator Heike stated based on Grand County mailing address we have approx. 14% full time residents.

Katie Ellis – Block 70, Lot 6

Thanked everyone for everything the board and staff do. She also mentioned this is time for the community to come together and help each other out. She also mentioned that owners are taking upon themselves to take on non-compliance/violations of CLCC regulations. General Manager David touched on this to let everyone know violation or complaints that have to do with CLCC regulations must come through the office with detailed information so we can handle appropriately with name and/or address of violator. If no specific information is given, then there is nothing we can do. If the complaint/violation is out of CLCC regulation then calling the correct department is crucial for example the Sheriff, Animal Control, or the County STR offices. Phone numbers can be found on our website.

VIII. Board Headcount for May 9th Meeting

All Board members plan to be in attendance for the May 9th board meeting.

IX. Adjournment

There being no further business to discuss, a motion was made by Director Schaney, seconded by Director Amerman and passed unanimously to adjourn the meeting at 11:36 am.

Respectfully submitted,

Heike Wilson, Administrator
Columbine Lake Country Club

Attachment A

**Columbine Lake Country Club, Inc.
Board of Directors
Manager & Administrator's Report –April 11, 2020**

- Office Administrator is working from home. GM on site. Communication has been good and working well.
- Clubhouse is closed. Touch up painting and repairs continue. Staff has also been contributing with trash, flowers etc.
- Repairs are being conducted during down time. Pool is drained. Based on L bracket replacement will determine clubhouse cleaning and pool being acid washed. GFI in boiler room complete. L brackets moving forward. Bids for windows (office and Clubhouse), office drainage, front door of office.
- Recycle is closed and gates locked.
- Roads are being closely watched. Repairs will be made as they dry out. Grating and Mag Chloride contacts done. Exact date is still to be determined.
- Fyke nets operations suspended for 2020. Alternate plan for continued Pike mitigation. Working with Jon Ewert Colorado Parks & Wildlife regional fish biologist on Pike numbers, Otter escape improvements in Fyke Nets.
- Boat Lottery completed. No waiting list.
- Fish shortage for 2020. Stocking is scheduled at the end of June.
- Staff meeting has been moved to April 9, 2020 via conference call.