

**COLUMBINE LAKE COUNTRY CLUB, INC.**  
**BOARD OF DIRECTORS MEETING**  
**June 13<sup>th</sup>, 2020**

**I. Call to Order**

At 9:03 am, President Mark Woltkamp called to order the regular monthly meeting of the Columbine Lake Country Club Board of Directors. Given the State of Colorado “Stay at Home” order due to the COVID-19 pandemic, the meeting was conducted as a virtual meeting using Uber Conference. Board members virtually attending were Directors Scott Wilson, Liza Eilers, Julie McCarty, John Amerman, Geoff Schaney, Rebecca Fine, Becky Brentlinger, and John Joyce. A quorum was declared for the meeting to proceed. Staff members Dave Kaeding and Heike Wilson were also on the call. Administrator Heike reported 18 homeowners were in attendance by the teleconference platform.

President Woltkamp asked the board members if anyone had any potential conflicts of interest regarding any of the discussion topics on the Agenda. There were no conflicts of interest reported.

**II. Meeting Protocols**

President Woltkamp explained the protocols for the virtual meeting to ensure the meeting could be efficient and effective for the board members and all homeowners in attendance. The stated objective was to make the virtual meeting follow the format and flow of a regular board meeting as much possible.

**III. Approval of Minutes**

The minutes of the May 9th, 2020 Board of Directors meeting were reviewed. A motion was made to approve the May minutes by Director Eilers seconded by Director Joyce and was passed by all present.

**IV. Members Forum**

The homeowners on call included Jerry Pope, Chris Bliven, John Weston, Monica McCrystal, David Flitter, Erin Fossen, Marc & Charlene Komp, John Letzelter, Paula Coulter, Smitty Jost, Eric Smutz, Janna Sampson , Rusty & Rena Czerwinski, Sarah Gray, Carrie & Norman Edson, Glenn Hertzler, Scott Belknap, and Katie Ellis

### **Smitty Jost, Block 6 Lot 76**

Asked for the following to be read. *For the road grading, why is it that small cul-de-sacs are not graded? Ours hasn't been done in several years and is very rutted and uneven. Seems that all dues paying residences should be treated the same each year for road grading?*

General Manager Kaeding let Smitty know he would be happy to come look at his cul-de-sac. It could be that grader cannot maneuver his blade through the cul-de-sac and if so, we could make different arrangements.

### **Bernie Guth, Block 5 Lot 1 & 2**

Could not attend the meeting but wanted to share his opinion about plans for July 4th. *The following was from his email. He thinks it would be great to still have the parade, and we'd be able to effectively maintain guidelines for proper social distancing. On the other hand, (obviously I think) the picnic wouldn't be a good idea.*

President Woltkamp thanked Bernie for his comment and the July 4<sup>th</sup> is already a topic on the agenda under unfinished business and the board would consider his recommendations and suggestions.

### **Yarrow Breslaw, Block 7 Lot 1 & 2**

Could not attend the meeting, however asked if we are still having slash n trash.

President Woltkamp said this was a good question and is also on the agenda under unfinished business, but quick answer is we will continue to have slash n trash but it's going to be a bit different.

### **Marlene Stjerhom, Block 10 Lot 59 and Block 12 and Lot 4**

Could not attend the meeting, however asked us to read her email. *I just recently completed the wild fire survey from the Grand County Wildlife Council. In filling it out, one of the questions had to do with individualized review of properties to identify mitigation efforts specific to that home. Is there any possible cooperative effort we as a community might organize so that interested home owners (or properties identified as possible issues) might be surveyed with recommended actions outlined?*

President Woltkamp said this was extremely good timing and referred to the email blast General Manager David recently sent out. Grand County Wildfire Council has offered to come out and do tree assessments of the properties. David will talk more about this during the Manager's report.

## **Michael & Gretchen Everett Block 8 Lot 101 & 102**

Wanted to provide their comments on mosquito spraying by an email to read. *Our home is proximate to a pond and our family already has been seemingly devoured by mosquitoes. Last weekend was particularly brutal and we have begun to avoid being outdoors at various times of the day which is of course frustrating. We would strongly advocate and support a thoughtful and environmentally responsible strategy to remedy this issue.*

President Woltkamp said this is a good question and is also on the agenda under new business.

## **Gary Guagenti Block 8 Lot 4**

Could not attend the meeting but asked to read his email.

*The “No Parking” rule on CLCC Roads is suddenly being addressed after a very long hiatus. It appears that you have given Dave the directive to enforce 100%. I asked in the Budget Meeting if funds had been allocated to address the issue of Overflow Parking. Your answer was No. I am asking what you expect us (500 Homeowners) to do with Guests, most especially on busy weekends?! Driving into town at peak times will be a gauntlet! Has any thought been given to changing the Pasture area into Overflow Parking? I sure hope Dave has an ample supply of tickets for the Summer. While I fully understand this rule in the Winter, I feel that the Summer enforcement is unnecessary and unrealistic. Happy 4th!*

President Woltkamp let us know he has personally responded to Gary but will summarize for the community that each property in CLCC is required to have three designated parking spots on their property for themselves as owners and their families and visitors. CLCC BOD does not feel that it is CLCC responsibility to pay for and provide overflow parking for guests. The Town of Grand lake does provide free overflow parking for oversized vehicles or their neighbors might be able to help with parking. CLCC will not consider using the horse pasture as a parking lot for overflow. We have restrictions on how that property can be used based upon the original covenants and we would not want to violate those restrictions.

## **V. Financial Report**

Treasurer Wilson presented the financial packet for May 2020. A motion was made by Director Eilers, seconded by Director Schaney, and passed unanimously to accept the Financial Income Statement for the month of May 2020 as presented.

Treasurer Wilson let everyone know they had approved Heike to purchase a laptop computer to make working from home and going to the office a bit easier. Discussions were also had on getting bigger projects done and paid for before year end including a

new floor for the office, more road signs and new windows for the clubhouse. Administrator Wilson will also work with Day and Associates and Treasurer Wilson to reclassify the GL accounts to flow better.

### **1) PPP**

Treasurer Wilson also discussed the possibility of applying for the Paycheck Protection Program part of the Care's Act due to COVID-19.

## **VI. Manager's and Admin Report**

See attachment A to see their reports.

General Manager Kaeding also let everyone know he continues to monitor the trash and the month of May was our busiest month to date since he started tracking it back in September. We are averaging about 100 visitors a day. Kaeding is also making progress on cutting down on the number of unauthorized trash visitors and put up a sign with a picture of an unauthorized trash visitor asking this individual to give him a call, however when this individual saw his picture, he took it down and started showing up later and later at the trash. Kaeding was able to contact the Sheriff's office with the license plate on the truck and found out he lived in the Town of Grand Lake. We are currently working with the Sheriff's department and they will contact this individual. Director Joyce stated he would like to see this individual prosecuted especially since we have video footage of him. A majority of the board supported Joyce with moving forward with prosecution. Joyce will work with Kaeding on what the next step needs to be and to make sure we have the right plan in place and the expenses related to moving forward. Joyce asked Dave to contact the Sheriff's office to see if we can still prosecute should we choose to do so.

## **VII. New Business**

### **1) Mosquito Spraying**

Discussions were had regarding mosquito spraying and we will coordinate the spraying with the Rec District, Golf Course, Winding River and Baptist Campground which will make the spraying more effective and more cost effective.

### **2) Lake patrol**

General Manager Kaeding is working with the committee to formalize training. We would also like to get more volunteers to have more of a presence since we are seeing an increase in lake activity. Discussions were had on utilizing the clubhouse staff in addition to homeowner volunteers while the clubhouse is closed.

### **3) Article VI Fireworks Ban**

Director Schaney presented modifications to Article VI Fireworks Ban Director McCarty and President Woltkamp asked for a couple of edits and were noted by Administrator Wilson. A motion was made to approve the Article VI Fireworks Ban as edited by Director Fine seconded by Director Schaney and was passed by all present. Article VI attachment B.

**4) STR update and 2021 registration process**

Director Schaney thanked homeowner Swell for volunteering and working hard on helping with the STR's web-based registration process and we had 100% of the STR homeowners register this way. Director Schaney will make a proposal at a later date to move forward with having CLCC registration at the same time as Grand County's STR registration to ease the work load over a 12-month period rather than all at once. He will also hand the registration process over to the office.

**VIII. Unfinished Business**

CLCC COVID-19 mitigation – President Woltkamp started by reminding everyone that unfortunately so much of the decisions regarding the pandemic is based on county and state guidelines and we must follow the rules as CLCC's board has a fiduciary responsibility and legal obligations to the CLCC community. President Woltkamp also reminded everyone that one of the challenges is that rules continually change and it's tough to remain current as the rules for pools and the rec center were just updated yesterday and posted to the website last night.

**1) Recycling**

Discussions were had on the possibility of reopening recycling. A motion was made to approve reopening recycling to pre-COVID -19 hours by Director Eilers, seconded by Treasurer Wilson, and passed by the majority.

**2) Clubhouse/Pool**

President Woltkamp read through the restrictions and requirements we would need to meet before we can open and the enforcements and cleaning that would be a continuous task. Discussion was had and before the board can make a decision regarding opening the pool, we need to make sure we are ready and have in place all the requirements. A committee will be formed to get everything in place and ready then they will report to the board at the next board meeting.

**3) 4th of July Events**

Discussions were had and based on the majority of the conversation it was decided unfortunately all 4th of July events at CLCC will be canceled this year.

**IX. Safety & Security Committee update**

Director Joyce gave an update on the safety and security committee’s meeting on June 6th and they are working with vendors on road signs, boat stickers, better badge system to include special access to the trash. General Manager Kaeding has been watching the trash and is cutting down on poachers and was able to track a Grand Lake resident down and report him to the Sheriff.

**X. Slash & Trash**

An update on the slash and trash was given by General Manager Kaeding that included an email blast that went out stating the Grand County Wildfire Council has volunteered a trailer for slash, and free property evaluations if they contact Brian Faith. Slash & Trash will be held on July 25th, but will be a bit different than in years past. Website will have details at a later date and an email blast will be sent out closer to the date with more details.

**XI. Special Meeting on Proposed 20/21 Budget recap**

President Woltkamp gave a quick overview of the special meeting held last Saturday and let everyone know they until June 15th to vote if you have not already. 466 ballots were sent out even though we have 609 lots since some owners own more than one lot and their votes will be weighted by the number of lots they own. Results of the proposed 20/21 budget will go out shortly after the voting ends.

**XII. Board Headcount for July 11<sup>th</sup> Meeting**

All Board members plan to be in attendance for the July 11th board meeting.

**XIII. Adjournment**

There being no further business to discuss, a motion was made by Director Eilers, seconded by Director Amerman and passed unanimously to adjourn the meeting at 12:39 pm.

Respectfully submitted,

Heike Wilson, Administrator  
Columbine Lake Country Club

**Attachment A**  
**Columbine Lake Country Club, Inc.**  
**Board of Directors**  
**Manager's Report – June 13, 2020**

- Office Administrator is still working from home. GM on site. Communication has been good and working well.
- Grand County Fire will provide trailers throughout the weekends for CLCC homeowners for slash removal until the end of July. Slash will be chipped and mulch available for homeowner use.
- Clubhouse and recycle remain closed. Touch up painting and repairs continue.
- “L” Brackets replaced under estimate. Roads graded June 4, Clubhouse windows scheduled to be replaced June 9, Magchloride scheduled for June 11, Harbison open, Increased fish stocking for June 29, have estimate to do office floor and drainage around office, pool and Clubhouse cleaned and ready to open when county/state/board determine.
- Signs placed on the North beach showing positive results
- Fyke nets were pulled from the lake May 22<sup>nd</sup>. Eight pike were removed from the lake, 2 additional were caught by fisherman. No otters were harmed. Homeowners have seen otters.
- Trash continues to be monitored. May was the busiest month to date for visits. Almost 2700. Over 15,000 since beginning of September 2019.
- Interviews are in progress for the Op Tech position

**Administrator's Report**

- Home Transfers: We have 4 pending for June
- Working with local bank to get direct deposit for employees and ACH debit capabilities for annual assessments.
- Set up and sent out e-voting ballots. 193 have voted so far
- Started waiting list for boat racks
- Assessment billing to be sent out at end of month
- Becky Brentlinger doing an amazing job of getting boat sticker to everyone. Thank you, Becky!