

COLUMBINE LAKE COUNTRY CLUB, INC.
BOARD OF DIRECTORS MEETING
March 7, 2020

I. Call to Order

President Mark Woltkamp called the regular monthly meeting of the Columbine Lake Country Club Board of Directors to order at 9:02 am. Other board members present were Directors Scott Wilson, Liza Eilers, Julie McCarty, and John Amerman. Directors Geoff Schaney, Rebecca Fine were in attendance via telephone a quorum was declared for the meeting to proceed. Staff members Dave Kaeding and Heike Wilson were also present.

President Woltkamp asked the board members if anyone had any potential conflicts of interest regarding any of the discussion topics on the Agenda. There were no conflicts of interest reported.

President Woltkamp reviewed “Getting your workplace ready for COVID-19” document published by Work Health Organization. CLCC will continue to be more diligent and proactive with cleaning and sterilizing touched surfaces.

II. Approval of Minutes

The minutes of the January 11, 2020 Board of Directors meeting were reviewed. A motion was made to approve the January minutes by Director Amerman, seconded by Director Eilers, and was passed by all present.

III. Members Forum

Members in attendance included Mark Tumbo, Bernie Guth, Katie Ellis, Lynnda Gies, and Becky Brentlinger. There were no comments from the members in attendance.

IV. Financial Reports

Discussions were had regarding J.B. past due assessment and next actions to take. Heike will work with J.B. and keep President Woltkamp up to date on communications. Discussions were had on the financial package dashboard with input on what type of information the board of directors would like to see. We will continue to update based on input from the board.

A motion was made by Director Eilers, seconded by Director Amerman, and passed unanimously to accept the Financial Income Statement for the month of January and February 2020 as presented.

V. Manager’s and Admin Report

See attachment A & B.

VI. Unfinished Business & Committee Reports

1. Safety & Security

- a. Discussions were had on changing some signage, ordering shirts for staff, possibility of hiring a full-time operations tech, ID Sticker for boats and water devices, formal training for Lake Patrol.

2. Budget Process (2020/2021) & Timeline

- a. March will be a big month with preparing the budget for the annual meeting to be approved at the April board meeting.

3. Governing Docs

- a. Director Wilson presented a document with a recommendation to add new verbiage on regulations for American flags, Commercial for sales signs, political signs, Renewable Energy Sources I Electric Charging Stations. Director Wilson will make revisions for next board meeting.
- b. Director Eilers presented updated language for Building Criteria and Information, Section 2.01 Colors, Painting, Staining. Roll call vote Wilson no; McCarty no; Schaney yes; Eilers yes; Woltkamp yes, Fine no. This topic has been tabled until next board meeting.

4. Transfer fee policy

- a. Director Wilson presented an Amendment to Owner’s Regulations Article VII. Change of Ownership and Address Section 7.01. Director Schaney made a motion to approve and Director McCarty Seconded and approved unanimously by all board members present.

5. STR Registration Update

- a. Director Schaney gave an update on the number of STR registrations which has stabilized.

GC Current Permits	68
GC Expired Permits	5
CLCC Approved Permits	48
CLCC Missing GC Permit	3
CLCC W/O Current Ad	1
CLCC Not Registered but has GC Permit	16
CLCC Properties Not Registered and holding an expired GC Permit	5
Total Possible STR Properties at CLCC (16%)	73

- b. He will have a proposal for next years’ registration policy for the next year.

6. 2020 Project List

- a. Director McCarty presented the 2020 project list for everyone's review. She reminded everyone that we have 29 projects at various stages that need to be updated on a regular basis.

7. Dog Park Final Resolution

- a. Homeowner who originally proposed the dog park idea will not pursue the dog park any further at this time per discussions with President Woltkamp. This topic will be removed from future topics.

VII. New Business

1. Bank Authorizations

- a. Director Amerman made a motion to have the following signers on all accounts at United Business Bank formally known as Grand Mountain Bank and Blue Federal Credit Union formally known as Liberty Bank to Scott Wilson, Mark Woltkamp, John Amerman, David Kaeding and Heike Wilson. All other signers to be removed. Motion seconded by Director McCarty and passed by all present.

2. PTO policy update

- a. Director Wilson discussed modifying the PTO policy to include language on 10-hour days. Modification will be presented at the April board meeting

3. Health Insurance Review

- a. Director McCarty gave an update on the renewal of the Health Insurance Plan. After looking into several other health insurance plans, it was stated our current plan is still the best plan with coverage and cost.

4. Record Retention - Document Shredding

Director McCarty gave an update on the hard work our GM, Director Eilers, Heike, Becky Brentlinger, and Director McCarty did clean out the barn and office of old documents. Director McCarty will also submit a written retention policy at the April Board Meeting. President Woltkamp also approved the \$399 cost for the shredding company.

5. Fyke Nets vs. Otters

Director Wilson presented a letter with his opposition on the use of Fyke nets. Discussion was had and concluded we need more research and a recommendation from

the Division of Wildlife. GM Dave will reach out to them to get a meeting set up and findings will be presented at the April board meeting.

6. Slash n Trash

General Manager Kaeding presented options with teaming up with the Division of Wildlife and Fire Department to share volunteers and cost for the Slash n Trash for a Grand County and CLCC combined event. Board of Director discussed wanting to team up and share costs, however a public location other than CCLC property will need to be secured.

VIII. Board Headcount for April 11th Meeting

All Board members except President Woltkamp, plan to be in attendance or on the telephone for the April 11th board meeting. Director Joyce is unknown at this time.

IX. Adjournment

There being no further business to discuss, a motion was made by Director Eilers, seconded by Director Amerman and passed unanimously to adjourn the meeting at 11:59am.

CLCC conducted a beta test for the CL YouTube Channel as planned, and gives Homeowners the capability to view the meetings real-time/ recorded via our YouTube channel. Went off without a hitch (thank you Homeowner volunteer Katie Ellis for your work start to finish on that timely project with Director Rebecca Fine.) We plan to start broadcasting/ recording future meetings starting with the April HOA meeting

Respectfully submitted,

Heike Wilson, Administrator
Columbine Lake Country Club