

**COLUMBINE LAKE COUNTRY CLUB, INC.  
BOARD OF DIRECTORS MEETING  
July 11<sup>th</sup>, 2020**

**I. Call to Order**

At 9:04 am, President Mark Woltkamp called to order the regular monthly meeting of the Columbine Lake Country Club Board of Directors. Given the State of Colorado “Stay at Home” order due to the COVID-19 pandemic, the meeting was conducted as a virtual meeting using Uber Conference. Board members virtually attending were Directors Scott Wilson, Liza Eilers, Julie McCarty, John Amerman, Geoff Schaney, Rebecca Fine, Becky Brentlinger, and John Joyce. A quorum was declared for the meeting to proceed. Staff members Dave Kaeding and Heike Wilson were also on the call. Administrator Heike reported 20 homeowners were in attendance by the teleconference platform.

President Woltkamp asked the board members if anyone had any potential conflicts of interest regarding any of the discussion topics on the Agenda. There were no conflicts of interest reported.

**II. Meeting Protocols**

President Woltkamp explained the protocols for the virtual meeting to ensure the meeting could be efficient and effective for the board members and all homeowners in attendance. The stated objective was to make the virtual meeting follow the format and flow of a regular board meeting as much possible.

**III. Approval of Minutes**

The minutes of the June 13<sup>th</sup>, 2020 Board of Directors meeting were reviewed. A motion was made to approve June minutes as edited by Director Joyce, seconded by Director Amerman, and was passed by all present.

**IV. Members Forum**

The homeowners on call included Mary Ann Montgomery, Richard & Janna Sampson, Nicole Croy, Sarah Gray, Jana Miller, Diane & Bryan Grigg, Tom Hubbard, Norm & Carrie Edson, Mary Johnson, Jeff & Chris Bliven, Eric Smutz, Liz & Mike Tanji, Katie Ellis, Sar Reif, Rena Czerwinski, George Conrad, Stephanie Slaybaugh, Rick Weber, Gretchen Aultman, Paula Coulter.

**Richard & Janna Sampson, Block 10 Lot 60 & 61**

Asked for the following to be read.

*The mosquitoes are terrible. We cannot step into our yard without being eaten alive. At the June board meeting you mentioned spraying for them and there is money in the budget for this. Why wasn't this done before the July 4th holiday? Please spray as soon as possible. In the future, we believe mosquitoes spraying should occur sooner in the season.*

President Woltkamp thanked them for their questions and let them know that is part of the Manager's report that will be discussed later in the meeting.

**Mary Johnson, Block 10 Lot 78**

Asked for the following to be read.

*I have some suggestions that I would like share with you and the board to consider as action in future meetings.*

*1). As has been shared in the past about the vast number of people on the lake over 4th of July, I have a suggestion. Since we are now getting our boats tagged, I think that it would be appropriate to limit the number of boats that each lot may have and maybe even a registry of the kind of boat you have. I am saying this because I have noticed on the vacant lot two doors down from me that over 4th of July there were literally 1 dozen boats parked there. Currently there are about 8 boats stacked up on the lot. I know the owner of the lot is an older person and the people using the lot were definitely not old. If each lot could have a maximum number of boats registered, I think that would be appropriate. Maybe 4? Just a thought to control boat and lake usage.*

President Woltkamp said the board will take that into consideration as we continue to manage the issues of density and overcrowding in the community.

*2). For the annual 4th of July picnic, I would suggest lot owners submitting a number of tickets needed for participating in the picnic. Maybe 15 people per lot. I say this because I have noticed in the past, people in attendance that do not live in Columbine (As I know them from town). I understand that owners should bring guests and a lot of people have guests, BUT if they do have a ticket then it would be helpful in planning food and drinks. If people arrive without a ticket then a list with lot number and name would be at table for them to get ticket on the day of the picnic. I just think it would allow for more control of the massive amount of people who are coming to Columbine Lake. I would set a rope up at the top of the hill possibly to collect tickets and rope off the area by the dock. Tickets would be presented to attendant as people come down to the area for the picnic. I realize this would involve more volunteers. Yes, I am willing to volunteer.*

President Woltkamp said we will certainly put that in consideration for next year, and we're always concerned about the crowds and that we have enough volunteer support from July 4<sup>th</sup> picnic. So those suggestions are valid.

3.) *Would be great to coordinate with golf course and town and Winding river to deal with mosquitos before July 4.*

President Woltkamp shared that we did coordinate with all of those different entities. Unfortunately, it could not be done before July 4 because of the vendor and thanked her for her questions.

**Rick Weber, Block 11 Lot 26**

Asked for the following to be read

*On June 1 Ginger Weber passes away peacefully in her home in Denver at age 89. It was 7 years nearly to the day after her husband Frank's passing. Ginger and Frank Weber were original Columbine Lake owners, having built their family cabin at Kinnikinnik and Phlox Lane in 1971. They raised their 5 kids with weekly visits to Columbine Lake every summer for decades. We, their kids, each have countless precious memories of growing up here. We are committed to preserving family ownership of the Weber cabin for the sake of Ginger and Frank's grandchildren; as each of them has grown to love and revere this special place as much as we have. In fact we have undertaken several major maintenance projects over the past few years and will complete several more in the next few months and years. We equate preserving our treasured cabin and protecting the pristine beauty of the Columbine Lake environment with upholding the legacy of our parents, so be assured, that is what we will do.*

*Rest in Peace, Frank and Ginger Weber.*

*With Respect and Gratitude,  
Rose Weber Silberman, Rick, Paul, Greg and Jim Weber,  
on behalf of Frank and Ginger's 9 grandchildren*

President Woltkamp spoke on behalf of the board and the entire CLCC community and offered sincere condolences on their loss and wished them all peace and contentment during this difficult time.

**V. Financial Report**

Treasurer Wilson presented the financial packet for June 2020. A motion was made by Director Joyce, seconded by Director Amerman, and passed unanimously to accept the Financial Income Statement for the month of June 2020 as presented.

**1) PPP Approval**

Treasurer Wilson let everyone know CLCC got approved for \$5,825 from the Paycheck Protection Program.

**2) Pending Action Items to improve accounting process and reporting**

Treasurer Wilson let everyone know he will be working with Administrator Wilson on cleaning up the general ledger making the presentation over financials a little more intuitive but it also includes things like looking into electronic payment. More to come at a later date.

**VI. Manager's and Admin Report**

See attachment A to see their reports.

Director Joyce asked General Manager Kaeding to start and include a report in the monthly board packet with violations and actions taken the previous month. The board will work on the format of the form to best suit the needs of the board and get back with David.

**VII. New Business**

**1) CLCC Policy discussion regarding enforcement policy for illegal dumping.**

Discussions were had on how to move forward with the individual that General Manager Kaeding caught from the town of Grand Lake who has been dumping his trash at CLCC trash compactor without having membership privileges. A motion was made by Director Amerman, seconded by Director Joyce, and passed by the majority to pursue all legal procedures needed to prosecute this individual.

**2) Building fee discussion**

Discussion was had on the possibility of increasing the permit and trash deposit fees. It was decided to table this discussion until more research has been done and then a proposal can be made to the board then will be brought back under unfinished business.

**3) Complaint process discussion**

Director Schaney proposed working on a complaint process SOP (standard operating procedure) for the homeowners, staff and board of directors so everyone has the same understanding and homeowners can be consistent on how complaints are received especially after normal working hours. All board members supported Director Schaney working on a proposal for the board to review not setting unrealistic expectations for the staff or homeowners.

**VIII. Unfinished Business**

**1) CLCC COVID-19 mitigation**

a. Clubhouse/pool opening. Discussions were had on the possibility of opening the pool. Roll call vote with the majority voting not to open the Clubhouse/pool at this time. This will be brought back at next month's board meeting under unfinished business.

## **2) Final election results**

President Woltkamp shared the results of the 20/21 budget election. Total votes cast: 286, Votes to approve the proposed budget: 267, Votes to disapprove the proposed budget: 19. Budget was approved by the majority.

## **3) 2020 project updates**

Secretary McCarty presented the 2020 projects tracker. President Woltkamp made a suggestion to add new homeowner orientation to the list as per CCIOA we are required to provide homeowner education on the annual basis. A project that we still need to find a homeowner to head up is the Weed Warrior program. Director Fine will gather volunteers to adopt a trail program with abiding by COVID restrictions. General Manager Kaeding has all the materials to build the additional boat racks and will have them completed by the end of the month. Administrator Wilson will resume with the newsletter.

## **IX. July 4th weekend debriefing**

Each Board Member and General Manager had an opportunity to discuss the 4<sup>th</sup> of July weekend of what they saw or the feedback they received from the community. ATV violations being the biggest and most troublesome topic and on the positive side the CLCC staff did a great job patrolling the lake and trash and no one got seriously hurt, arrested and no fires started over the busy weekend.

Director Joyce presented a portable digital speed limit sign he would like the board to consider to hopefully help with speeding violations. Joyce will get prices and present back to the board.

## **X. Board Headcount for August 8th Meeting**

All Board members plan to be in attendance for the August 8th board meeting.

## **XI. Adjournment**

There being no further business to discuss, a motion was made by Director Schaney, seconded by Director Amerman and passed unanimously to adjourn the meeting at 12:39 pm.

Respectfully submitted,

Heike Wilson, Administrator  
Columbine Lake Country Club

## **Attachment A**

# **Columbine Lake Country Club, Inc. Board of Directors**

## **Manager's Report – July 11, 2020**

- Office Administrator is still working from home. GM on site. New hire of Keith Kratz Operations Tech. Thanks to VP Eilers, President Woltkamp, and Director Joyce for your assistance.
- Usage of the Grand County Fire trailers for CLCC homeowners for slash removal is very popular. The trailer fills up frequently. Program to continue through the end of July. Slash will be chipped and mulch available for homeowner use.
- Slash and trash extended to two Days. July 25 and 26, 2020.
- Clubhouse windows replaced June 22, mag chloride completed June 11, fish stocked for June 25, office floor replacement has begun, Clubhouse cleaned and ready to open. Mosquito spraying scheduled for July 9th. Boat rack material delivered on July 6.
- Trash continues to be monitored. June another busy month. Over one 10-day period collected 10 tons of trash.
- CLCC uniform shirts for staff and volunteers have been ordered and just arrived.

## **Administrator's Report – July 11, 2020**

- Home Transfers: There were 5 lot transfers for the month of June 2020.
- HOA assessment invoicing for the budgeted year 2020-2021 has been mailed out to all homeowners. Payments are beginning to come in. At least one half of the total assessment due, is to be paid by the end of July. The second half of the assessment and any remaining balance is due by the end of November 2020.
- Voting for the 2020/21 budget has been finalized. Thank You to Mari Fountain, Sally Lowdermilk, and Liza Eilers for all their help.
- Thank you to Becky Brentlinger and Tami Joyce for setting up and handing out boat stickers this weekend.