

**I. Call to Order**

At 9:03 am, President Mark Woltkamp called to order the regular monthly meeting of the Columbine Lake Country Club Board of Directors. Given the State of Colorado “Stay at Home” order due to the COVID-19 pandemic, the meeting was conducted as a virtual meeting using Uber Conference. Board members virtually attending were Directors Scott Wilson, Liza Eilers, Julie McCarty, John Amerman, Geoff Schaney, Rebecca Fine, Becky Brentlinger, and John Joyce. A quorum was declared for the meeting to proceed. Staff members Dave Kaeding and Heike Wilson were also on the call. Administrator Heike reported 6 homeowners were in attendance by the teleconference platform.

President Woltkamp asked the board members if anyone had any potential conflicts of interest regarding any of the discussion topics on the Agenda. There were no conflicts of interest reported.

President Woltkamp let everyone know he wanted to make a change to the agenda and add discussion of speed sign under unfinished business and add Safety & Security Committee updates under new business.

**II. Meeting Protocols**

President Woltkamp explained the protocols for the virtual meeting to ensure the meeting could be efficient and effective for the board members and all homeowners in attendance. The stated objective was to make the virtual meeting follow the format and flow of a regular board meeting as much possible.

**III. Approval of Minutes**

The minutes of the July 11th, 2020 Board of Directors meeting were reviewed. A motion was made to approve the July minutes by Director Eilers, seconded by Director Amerman, and was passed by the majority.

**IV. Members Forum**

The homeowners on the call included Norm & Carrie Edson, Jeff & Chris Bliven, Katie Ellis, Richard Brinkley, John Koehler, and Steve Tarr.

## **Steve Tarr, Block 8 Lot 40**

Homeowner Tarr talked about a proposal he is putting together for his other HOA with regards to renters violating our regulations by using the lake and facilities and will submit his detailed proposal later.

President Woltkamp thanked Homeowner Tarr for his comments and let him know we have renters' regulations that state renters can only use the trash and roads and when they use the lake and other facilities the homeowner who rents out the property violates our regulation. This is a topic the board takes very seriously and we look forward to his proposal for further consideration.

## **V. Financial Report**

Treasurer Wilson presented the financial packet for July 2020. A motion was made by Director Eilers, seconded by Director Joyce, and passed unanimously to accept the Financial Income Statement for the month of July 2020 as presented.

### **1) Working on finalizing timing on audit**

Treasurer Wilson let everyone know Administrator Wilson will be working on the upcoming audit.

### **2) Working on formalizing lot discount policy**

Treasurer Wilson let everyone know he will be working with Administrator Wilson to formalize the lot discount policy and to include it in the regulations.

### **3) Working on fixing truck with insurance to save the \$8K in repairs**

Treasurer Wilson let everyone know he is working with the insurance company to claim the repairs to save \$8K in repairs.

### **4) Working on redrafting reserve schedule**

Treasurer Wilson let everyone know he will be working on redrafting the reserve schedule.

## **VI. Manager's and Admin Report**

See attachment A to see their reports.

Discussions were had on the homeowner who violated the no camping regulation and camped on an unimproved lot and tapped into the lot's sewer. Further discussions regarding this will take place off line.

General Manager Kaeding also added he has been trying to work with the Sheriff's Department on the individual who has been illegally dumping his trash in our dumpster which is not on the Sheriff's priority list. Directors Joyce and Schaney said they would visit with the Sheriff to press charges. General Manager Kaeding also added that the additional boat racks at the north beach will be finished soon.

## **VII. New Business**

### **1) Election of Board Members**

President Woltkamp stated we have 3 board members whose terms were up in May 2020 and due to COVID this was postponed and suggested we move forward with the election of board members via the electronic voting system as we did for the budget in September. The majority of the board members supported this decision. We will send out a communication to the homeowners with this information encouraging them to submit their bio if they have a desire to run for the board.

### **2) ATV Homeowner Input Solution Discussions**

President Woltkamp thanked all the homeowners who have submitted possible solutions to the ATV/OHV concerns (not including snowmobiles) and this is a topic the board takes very seriously and all the board members have been reviewing everyone's comments for further discussions.

### **3) Safety and Security Update**

President Woltkamp let everyone know that Director Joyce who not only chaired the safety and security committee but started it has stepped down from this position. Woltkamp thanked Director Joyce for all his time and hard work he has done. Woltkamp also announced that Director Brentlinger will be stepping up as the chair for the safety and security committee.

## **VIII. Unfinished Business**

### **1) CLCC COVID-19 mitigation**

#### **a. Clubhouse/pool opening**

Discussions were had on the possibility of opening the pool/clubhouse. A motion was made by Director Eilers to keep the clubhouse and pool closed for at least another 30 days then review the COVID restrictions and requirements at the county and state level and discuss again at the next board meeting in September and seconded by Director Schaney, and was passed unanimously.

### **2) Initial Intro to Fine Structure**

Director Schaney presented his initial thoughts on the fine structure. Discussion was had and Schaney has the support of the board to keep moving forward and if they have further input to contact him directly.

### **3) Reporting Process for Suspected Unregistered STR Property**

Director Schaney presented his thought with how homeowners can report STR problems with the County since they have the staff, resources, and tools to scrub websites to find out who is renting. Schaney will continue with writing up a formal process and get it out to everyone soon.

### **4) ARC recommended “decor” language**

Vice President Eilers presented to the board updated language to CLCC Building Criteria and Information, Article II, Section 2.01. Discussions were had and compliance for homes will not be immediate, however, once they update the exterior then they will need to bring everything into compliance. Modifications were made based on the conversation and a motion was made by Director Schaney to approve the modifications to CLCC Building Criteria and Information, Article II, Section 2.01 and seconded by Director Joyce and was approved by the majority.

“Exterior Décor or exterior decorative choices that are affixed or permanent and “face” the public community must meet color. (see section c above) and size restrictions (no greater than 3’ x 3’) and reflects our mountain criteria. “Face” meaning facing directly to your neighbor, the street, or the lake and any permanent or affixed item placed on your property. Murals are not allowed. Items such as religious or specific holiday décor should be reserved for a specific religious or holiday season.”

### **5) Discussion of Electronic Speed Sign**

Director Joyce presented a couple of options for the board to review the possible purchase of an electronic speed sign. Discussions were had and the conclusion was that spending money on an electronic speed sign would not solve the speeding issues.

## **IX. BOD Headcount for September 12th meeting**

All Board members except for Director Amerman plan to be in attendance for the September 12th board meeting.

## **X. Adjournment**

There being no further business to discuss, a motion was made by Director Eilers, seconded by Director Schaney, and passed unanimously to adjourn the meeting at 12:13 pm.

**Attachment A**

**Columbine Lake Country Club, Inc.  
Board of Directors**

## **Manager's Report – August 8, 2020**

- Office Floor project nearing completion.
- Usage of the Grand County Fire trailers for CLCC homeowners for slash removal ended July 26. Chipping of the slash has begun. The mulch available for homeowner use.
- Slash and trash were completed on July 25 and 26, 2020. Thanks to the many volunteers, Board Members, and staff. A total of 180 yards of Columbine trash disposed of compared to 65 yards in 2019. Last year \$15,408.75 was spent between ATH & Waste Management and with having the Fire Department volunteer their time & slash trailer and hiring Ranch Creek Waste for the roll-offs cost was approx. \$5K. Savings of approx. \$10K.
- Trash continues to be monitored. July another busy month. Approximately 30+ tons were collected. Compactor emptied 3 times in July 2020. The compactor was also emptied 3 times in July 2109 totaling 23.65 tons.
- Violations= 3 dogs, not on a leash, 2 boats on the ground, 1 careless driving/road rage (sheriff was notified), 3 property clean up, 4 lights on after 10 pm, 2 illegal dumping (paint, slash), 1 fishing with no pass, 1 renter on another homeowners dock (actually was homeowners with badges, denied being on the dock), 3 parking, 3 noise, 3 atv, 1 drone, 1 contractor/vendor working on the weekend, camping on the unimproved lot, 2 blue tarps, 3 sightings of bears on property, 1 sighting of a mountain lion.
- Currently have two new home builds and a possibility of two more this year.

## **Administrator's Report – August 8th, 2020**

- Home Transfers: We had 4 for July
- Still working with United Business Bank to get direct deposit for employees
- Got cell phone for Keith and Heike and have forwarded the office phone to Heike's.
- Assessment dues are still coming in. Sent out a friendly reminder to those who we have not gotten yet.

- Janis is helping with comparing our records to the assessor's and making notes with discrepancies.
- Recategorized chart of accounts for P&L.
- Brian Owens is doing a lot of work on the website. Thank you, Brian,
- Thank you to all the wonderful homeowners who volunteered their time to help with Slash n Trash. This event could not happen without you.

Robin Finegan, Geoff Schaney, Liza Eilers, Julie McCarty, Bill & Peg Titus, Norm Edson, Becky Brentlinger, Sara Reif, Lynnda Gies, Pam & Mike Eastop, Mark & Diane Woltkamp, Harriet Willis, Rebecca Fine, John Amerman, Donna & John Sack. A big, big thank you!