

I. Call to Order

At 9:09 am, President Mark Woltkamp called to order the regular monthly meeting of the Columbine Lake Country Club Board of Directors. Given the State of Colorado “Stay at Home” order due to the COVID-19 pandemic, the meeting was conducted as a virtual meeting using Uber Conference. Board members virtually attending were Directors Scott Wilson, Julie McCarty, Geoff Schaney, Rebecca Fine, and John Joyce. Board members meeting in person at the clubhouse with 6’ of distancing and masks were Directors Liza Eilers, Becky Brentlinger, Mark Woltkamp, and staff members, Dave Kaeding and Heike Wilson. Director John Amerman was absent. A quorum was declared for the meeting to proceed. Administrator Wilson reported 20 homeowners were in attendance by the teleconference platform.

President Woltkamp asked the board members if anyone had any potential conflicts of interest regarding any of the discussion topics on the Agenda. There were no conflicts of interest reported.

II. Meeting Protocols

President Woltkamp explained the protocols for the virtual meeting to ensure the meeting could be efficient and effective for the board members and all homeowners in attendance. The stated objective was to make the virtual meeting follow the format and flow of a regular board meeting as much possible.

III. Approval of Minutes

The minutes of the August 8th, 2020 Board of Directors meeting were reviewed. A motion was made to approve the August minutes by Director Eilers, seconded by Director Brentlinger, and was passed by all in attendance.

IV. Members Forum

The homeowners on the call included Norm & Carrie Edson, Katie Ellis, Janna Sampson, Dennis McNinch, Jana Miller, Russell Lear, Arik Tedrow, Sarah Gray, Martin Jacob, Betty Busch, Jerry Pope, Rena & Rusty Czerwinski, Ronnie McQuade, Smitty Jost, Josh Sewell, Derek Wood, Kelley Waterman, Robert Burkhardt, Richard Brinkley, and Mark Komp.

Betty Bush, Block 13 Lot 3

Homeowner Bush mentioned that Weed Warriors is still looking for homeowners to volunteer for weed mitigation on sections of roads within CLCC. Bush also commented on some misinformation she felt the volunteer lake patrol was giving renters.

President Woltkamp thanked homeowner Bush for her dedication to the weed warrior program and let her know Director Brentlinger and General Manager Kaeding will continue to work with educating our staff and lake patrol volunteers on CLCC rules and regulations.

Katie Ellis, Block 6 Lot 70

Homeowner Ellis expressed her opinion on reopening the pool and clubhouse.

President Woltkamp thanked Katie for her comments and let her know the pool/clubhouse is on the agenda under unfinished business and asked the BOD to consider her comments when the discussion is had.

Janna Sampson, Block 10 Lots 60 & 61

Homeowner Sampson expressed her opinion on the electronic speed limit device CLCC borrowed from the Sheriff's Department for Labor Day Weekend and the speed limit signs around the community. Janna also requested the electronic speed limit device be removed from where it is currently parked.

President Woltkamp thanked Janna for her comments and let her know that the electronic speed limit device was supposed to be picked up by the Sherriff's department last Wednesday. Woltkamp also said he also heard from homeowners who thought the speed sign was a great idea and that it helped slow traffic down during the weekend and the BOD is still evaluating the possible additions of the speed device and possible other speed limit signs.

V. Financial Report

Treasurer Wilson presented the financial packet for August 2020. A motion was made by Director Eilers, seconded by Director Brentlinger, and passed unanimously to accept the Financial Income Statement for August 2020 as presented.

1) Audit

Treasurer Wilson let everyone know the audit has been completed.

VI. Manager's and Admin Report

See attachment A to see their reports.

President Woltkamp also brought up for discussion the report Administrator Wilson put together that shows 32% of CLCC properties have been sold in the last 5 years.

VII. New Business

1) Labor Day Weekend debrief – Mark

President Woltkamp opened the floor to the Board Members to share their thoughts and feedback they received from the community regarding Labor Day Weekend. Lake Patrol coverage was good and there seemed to be only a few issues that were handled by the General Manager Kaeding.

2) Governing Docs

a. Flag – Scott

Treasurer Wilson proposed new language for the Owner's Regulations as recommended by GAP/CCIOA for flags, signs, and charging stations. Discussions were had and Wilson will make edits and bring back under unfinished business for October.

b. Boat – Becky

Director Brentlinger proposed new language for Owner's Regulations XIII boats. Discussions were had and Brentlinger will make edits as discussed and bring back under unfinished business.

c. Weed Warrior update – Rebecca

Director Fine gave an update on the Weed Warrior Program. President Woltkamp thanked Fine and homeowners Betty Bush and Katie Ellis for their dedication and work on this program.

d. Data security and back up – Scott

Treasurer Wilson discussed he will be working with Administrator Wilson on updating CLCC data security and backups.

VIII. Unfinished Business

1) Jacob Variance – ARC

The ARC presented to the board a variance request for Jacob's garage. Discussions were had and Jacob will proceed another route without further requesting a variance from CLCC.

2) CLCC COVID-19 mitigation

a. Clubhouse/pool opening

Discussions were had on the possibility to open the pool/clubhouse with the majority of the discussion focused on the club's insurance which excludes viruses from its policy. A motion to reopen the pool was made by Director Fine and Seconded by Director McCarty. A roll call vote was done and the majority was

opposed and the motion was not approved. The Clubhouse/pool opening will be on the next month's agenda under unfinished business for the October 10th meeting.

3) ATV Solution Update – Mark

President Woltkamp discussed the ATV solutions process that he has taken on and asked the community for their input and will continue to work on this effort through the winter months to come up with a plan for next Spring.

4) Fine Structure and Complaint Process Status and Discuss Next Steps – Geoff

Director Schaney discussed the next steps with the fine structure and complaint process and has assigned teams to certain tasks and will have the final version ready by the next board meeting.

5) Safety & Security Update – Becky/Dave

Director Brentlinger touched on safety & security updates and accomplishments. Director Brentlinger then handed it over the General Manager Kaeding who introduced homeowner John Korpala who is on the Safety & Security Committee and they gave an update on installing a locking door to the trash and we will assign codes to each homeowner. This will eliminate non-authorized persons from using our trash and give us the necessary data needed for future recommendations. Lock and door will be ordered and education emails will be sent out soon.

6) Election Process – Heike

Administrator Wilson discussed the upcoming candidate election process. E-voting notices will be sent out on Monday, September 21st for voting, and the election will end on September 30th at 9 pm MT.

IX. BOD Headcount for October 10th meeting

All Board members present plan to be in attendance for the October 10th board meeting.

X. Adjournment

There being no further business to discuss, a motion was made by Director Eilers, seconded by Director Brentlinger, and passed unanimously to adjourn the meeting at 1:39 pm.